Permission for Access to York Central School Student Information

August 2, 2010

Dear Parent or Guardian:

Our student management system allows parents to access some of their own students' information from home.

In order to allow this to happen we need your permission to set up a user account for you. Parents of students in grades Kindergarten through 5th grade will be able to access student attendance, classes, along with report card grades which are currently under development. Parents of students in grades 6 through 12 will be able to access student schedule, attendance, teacher assignments, interim, and report card grades.

Please be aware that you are responsible to contact my office to make any changes or corrections to your email address. All parents have a right to access school records regardless of custody unless a legal document states otherwise. This information will not need to be updated yearly. If you no longer want access, you will need to notify my office in writing. If your address, phone number or contact information has changed, please notify Kristy Peffers at klpeffers@yorkcsd.org or call her at 243-1730 x-2211.

If you would like to have access, please complete the form below and return it either myself or to the main office of your child's school**.**

Sincerely,
Jeanne Saraceni
IT Coordinator
585-243-1730 x-2239
jsaraceni@yorkcsd.org

I would like access to my child/children's information on SchoolTool (our student management system).

Parent/Guardian name(s) and **email address (ex. jsmith@yahoo.com):**

_____

Student(s) name(s): _____

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IMPORTANT PRIVACY NOTICE & DISCLAIMER

You have been provided with a pass code to access confidential and private information relating to a student through the SchoolTool program based on your status as a parent/guardian of the student, or as another person authorized by law to access this information. This **pass code is confidential and should not be disclosed or made available to others.** If you disclose or otherwise allow the pass code to become available to other persons, they will then have access to confidential and private student information.

DISCLAIMER: The York Central School District is not responsible, or liable, for the disclosure of otherwise confidential and private student information which results from an authorized user providing, or allowing, others access to their pass code.

☐ Accept

_____ _____
Parent/Guardian Signature Date